

2019 Capital Cup Festival

In Person Team Check-in; U9-U12

Welcome to the 2019 Capital Cup Festival!

Here is some information about the Festival Team Check in process:

In-Person Team Check In/Welcome Package Pick Up IS mandatory, whether you have completed the Online Pre-Check In or not.

All teams must come to the In-Person Team Check In/Welcome Package Pick Up. 1 Team Representative is required (Coach/Manager) at least 1 hour before the first scheduled game, not the whole team.

Here are the dates and times for the In-Person Team Check In:

Festival (In-person) Check-in/Welcome Package Pick Up

Friday, June 21st – 5pm-9pm

Saturday, June 22nd – 7am – 9am

Sunday, June 23rd – 7am-9am

Location: Ottawa TFC Clubhouse (2075 Trim Road, Orleans, ON, K4A 3R2)

Online Pre-Check In is now closed!!!

Please review the [Ottawa TFC Festival Rules](#) for full details about team/player eligibility, documents required and playing rules.

In-Person Team Check In Requirements:

*One (1) complete, governing association approved, Team Roster Report (TRR)/proof of insurance.

*Three (3) completed game sheets, one for each game scheduled in the Festival. A fillable Game Sheet (PDF) is available at the [Ottawa TFC Tournaments Webpage](#). Leave Game # blank

*One (1) additional game sheet with Team Player Roster and Team Officials (i.e, Coach, Manager) only (no game information) for office records.

*Any additional required documents for your team to participate in the Festival (e.g Travel Permit)

- If you have completed the online check in and have made any changes to your team roster since, you must print out the (4) game sheets along with the TRR and other required documents and complete the full check in process In-Person.
- For Festival inquiries please email tournaments@ottawafc.com

If you have completed the online check in and received a verification approval email, you may pick up your printed documents at the In-Person check in (separate line) along with your welcome package (separate table). One team representative for all U9-U12 Teams must have completed the In-Person Check in at least 1 hour before their first scheduled game.

Thank you and all the best the weekend!

**Ottawa TFC Tournament and Festival Organizing
Committee**