



Dispute Resolution

The Ottawa TFC (OTFC) agrees to abide by the OSAs published and approved [Dispute Resolution Policy](#) and [procedures](#) as an alternative to litigation. In accordance with Article 13 of the OTFC Constitution, any member may initiate the Dispute Resolution process by communicating in writing with the OSA. However, the OSA will only review disputes of a corporate or governance nature such as the calling and holding of general or board meetings, removal of members or election of Officers or Directors. OSAs

The OTFC would appreciate the opportunity to resolve all disputes. In this regard the following procedures should be followed by any parties with concerns:

1. Allow a 24 hours cooling off period before taking any action.
2. First approach is the Operational Director with direct responsibility for the program in which the concern arose i.e. Senior Youth Director, Representative (OTFC) Director.
3. If the Operational Director has not resolved the concern satisfactorily, contact the OTFC President who will advise on further or final actions that will be taken.

Note:

The Dispute Resolution process shall not to be used for game discipline. Normal discipline and appeals process must be used.

Approved for EXTERNAL use
by the OTFC Board of
Directors September 15, 2015